

TOWN BOARD MEETING AGENDA
May 18, 2016

TOWN BOARD WORKSHOP – Board Room – 6:30 pm

PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE

COMMUNITY EVENTS:

Movie Night in the Halfmoon Town Park at dusk on May 20th

Vietnam War Memorial Wall – The Town of Halfmoon and Senator Marchione in conjunction with the NYS Senate will be hosting the Memorial at the Halfmoon Town Park for 5 days from June 2nd through June 6th, 2016. There will be a reading of the names of those who made the ultimate sacrifice in the Vietnam War.

St. Luke's on the Hill, 40 McBride Road, Wiffleball Tournament on June 3rd and 4th to benefit the Rectory and Recovery Resource Center

Saratoga County Deputy Sheriff's Benevolent Association is hosting their 9th Annual Red & White Golf benefit on Friday June 17th at the Fairways of Halfmoon. All proceeds to benefit VET HELP that provides housing & support.

Firebird Puppet Show – June 17th from 6:30 pm to 9:00 pm at the Halfmoon Town Park

Shredding Day – June 18th at the Town of Halfmoon Transfer Station from 9-11 am

TOWN MEETINGS:

Town Board Meetings: 1st & 3rd Wednesday of month @ 7:00 pm except May 4th @ 2:00 pm

Zoning Board of Appeals: 1st Monday of month @ 7:00 pm

Planning Board Meeting: 2nd & 4th Monday of month @ 7:00 pm

Board of Assessment Review: 4th Tuesday in May

Senior Center Business Meeting: 1st Wednesday of month @ 1:00 pm

Halfmoon Historical Society: Last Tuesday of month @ 7:00 pm

Open Space & Trails Committee: June 20th, August 15th, October 17th, December 19th @7 pm

Resident Relations Committee: TBD

Business & Economic Development Committee: May 26th @7 pm

REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY

Kevin J. Tollisen (Town Supervisor)

Paul Hotaling (Deputy Supervisor): (1) Chair of Parks & Recreation, (2) Chair of Town Infrastructure (Water, Highway, Building & Maintenance), (3) Chair of Character Counts, (4) Chair of Personnel Committee, (5) Chair of Safety Committee

John Wasielewski (Town Board Member): (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police); (3) Chair of Committee on Resident Relations, (4) Liaison to Planning Board

Daphne Jordan (Town Board Member): (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Zoning Board Liaison

Jeremy Connors (Town Board Member): (1) Liaison to Planning Board; (2) Chair of Animal Control Committee (3) Chair of Committee on Not for Profit Organizations; (4) Co-Chair of Business & Economic Development Committee (5) Chair of Committee for Baseball/Athletic Organizations

Lynda Bryan (Town Clerk): (1) Chair of Senior Programs, (2) Chair of Committee on Historical Archives (3) Co-Chair on Residence Relations Committee

Amanda Smith (Recreation Director): (1) Liaison to Halfmoon Celebrations Committee

Lyn Murphy, Esq., (Town Attorney)

Cathy Drobny, Esq. (Town Attorney)

PUBLIC COMMENT (for discussion of agenda topics)

DEPARTMENT REPORTS – month of April

1. Town Clerk Total Fees Submitted to the Supervisor \$14,248.97

CORRESPONDENCE

1. **Received** from the Town Planning Board Resolutions approving the following: Change of Use/Tenant and Sign Applications for American Promotional Events, 1549 Route 9(Walmart), Change of Use/Tenant for United Auto Supply, 1466 Route 9, Sign Application for Power's Inn & Pub, 130 Meyer Road, Sign Application for Bobby Z's Automotive Detailing Center, LLC, 1516 Crescent Road, Minor Subdivision Approval of the Lands of Leggett Farm, LLC, related to the Paar Estates of Halfmoon PDD Residential Subdivision, 33 Farm to Market Road, Preliminary Plat Approval for the Proposed Paar Estates of Halfmoon Planned Development District (PDD) Residential Subdivision, 33 Farm to Market Road, Addition to Site Plan Application for John W. Danforth Company, 5 Liebeck Lane.

2. **Received** from Iona Barber, Ruffy Cat & Susan a thank you letter for all of the services that the Senior Express provides to her and her family.

3. **Received** from Department of the Army, U.S. Army Corps of Engineers response to Joint Application Form dated March 22, 2016, and additional information provided on April 14, 2016 from Diamond Reef Yacht Club, 5 Clamsteam Road, Halfmoon.

4. **Received** from Lorraine McGrath, Volunteer @Bright Horizons Adult Day Care-Clifton Park Site commending all of our Senior Express drivers, especially Suzy Espey who she described as caring, kind and always cheerful.

OLD BUSINESS

NEW BUSINESS

1. **Resolution** to approve and order paid all vouchers # 907 - 1001
2. **Resolution** that the Town Board approves the Supervisor's Report for the month of April, 2016 as presented.
3. **Resolution** that the Town Board authorizes the Town Clerk to appoint Kelly Catricala as a part time Deputy Town Clerk to be paid the hourly rate of \$15.10, Grade 3, Base effective immediately.
4. **Resolution** to authorize the Supervisor to sign the Pesticide Business or Agency Registration Application for renewal through June 30, 2019.
5. **Resolution** to authorize the Highway and/or Parks Departments to perform any and all necessary repairs, improvements or upgrades to cemeteries in the Town of Halfmoon, subject to review and approval of the Town Supervisor.
6. **Resolution** to authorize the Town Board to request the Commissioner of Public Works of Saratoga County and the New York State Department of Transportation to perform a speed limit study from the Crescent Bridge on Route 9 to Fred the Butcher at Route 236 for a speed reduction from 55 mph to 40 mph, and further resolution that the Town Board send the necessary paper work to the appropriate entities.
7. **Resolution** that the Town Board appoints Rodney Smallwood as MEO in the Highway Department to be paid an hourly rate of \$18.55, Grade 5, Base effective May 28, 2016.
8. **Resolution** that the Town Board appoints David Kopyc as a part time seasonal laborer to be paid an hourly rate of \$9.00 effective immediately.
9. **Resolution** that the Town Board of the Town of Halfmoon is in support of revitalization in the City of Mechanicville and the important role served by Hudson Riverview Apartments in our community revitalization initiatives.
10. **Resolution** to accept for Road Dedication, Cardin Drive, Chateau Drive and Detention Area #4 in Cardin Acres, Phase III as all of the standards as set by the Town of Halfmoon Roadway Dedication Procedure have been satisfied, subject to the review and final approval of the Town Highway Superintendent for the road improvements and the Town Attorney for the Deed descriptions, closing papers, title insurance, letters of credit and all related or required documents, said documents to be executed by Town Attorney. The Town shall not issue

certificates of occupancy or maintain, plow or otherwise care for the roads until proof of recording of all necessary documents with the County Clerk's office are received.

11. Resolution to accept for Road Dedication, portions of Somerset Drive, Parkview Drive and Hearthstone Drive, in Glen Meadows Phase III and IV, as all of the standards as set by the Town of Halfmoon Roadway Dedication Procedures have been satisfied, subject to the review and final approval of the Town Highway Superintendent for the road improvements and the Town Attorney for the Deed descriptions, closing papers, title insurance, letters of credit and all related or required documents, said documents to be executed by Town Attorney. The Town shall not issue certificates of occupancy or maintain, plow or otherwise care for the roads until proof of recording of all necessary documents with the County Clerk's office are received.

The following conditions have been set:

(1) that the unfinished access drive, as shown on the final plan, shall be relocated and constructed to the northern and western side of the stormwater management area; (2) installation of this access drive should be in conjunction with the installation of the public asphalt bike path/walking trail required as a public benefit in the Glen Meadows PDD legislation and agreed upon by the Developer to be located in Phases III & IV in proximity to the sewer easement and McDonald's Creek; (3) the private walking trail shown on the approved plans shall be constructed in an alternative location on private/HOA lands with linear footage equal to or exceeding that shown on the final plans; (4) these conditions shall be satisfied by November 1, 2017.

12. Resolution to schedule a public hearing for June 1, 2016 at 7:00 pm or as soon thereafter as the agenda allows to consider an amendment to local law regarding definition of a single family dwelling.

13. Resolution to authorize the Supervisor to make the following Creation of Appropriations.

A resolution is needed to create the following budget amendment of appropriations and revenues in the Special Revenue Fund for engineering fees for on-site quality inspections. These funds are developer's monies held in escrow by the Town in a regular checking account and used for the payment of costs for that particular project. This resolution is necessary to comply with proper accounting procedures as set forth by NYS Department of Audit and Control.

Debit:	Estimated Revenues	25-510	\$21,445.89
	Subsidiary: 25-4-2189 Home &		
	Community Services	\$21,445.89	
Credit:	Appropriations	25-960	\$21,445.89
	Subsidiary: 25-5-1440.40 Engineering		
	Contractors Inspections	\$21,445.89	

Information Only: The above was derived from the following breakdown of charges to be paid on the May Abstract for engineering and related fees

NAME	AMOUNT
AutoZone	\$1,820.00
Abele Subdivision Boyack Road	\$170.00
Brookwood Farms Subdivision	\$1,142.50
Cardin Acres PDD	\$4,011.79
Glen Meadow PDD	\$756.20
Linden Village	\$1,178.00
Paar Estates	\$650.00
Princeton Heights	\$6,982.40
Stewart's Shop 214 Guideboard	\$1,000.00
Newmeadow School	\$3,735.00
Total	\$21,445.89

The following creation of appropriations is needed in the General Fund based on money received for newsletter advertising to date. This creation is for the quarterly distribution of the Halfmoon Navigator.

DEBIT: Estimated Revenues 10-510 \$3,100
 Subsidiary: Other, Misc-Newsletter
 10-4-2770.10 – \$3,100

CREDIT: Appropriations 10-960 \$3,100
 Subsidiary: Public Information & Serv
 10-5-1480.40 - \$3,100

The following creation of appropriations is needed in the General Fund based on money received from the County of Saratoga for the purchase of a panel partition for the Halfmoon Senior Center.

DEBIT: Estimated Revenues 10-510 \$20,121
 Subsidiary: Programs for the Aging-County Grant
 10-4-3772.00 - \$20,121
 Appropriated Fund Balance 10-599 \$6,574

CREDIT: Appropriations 10-960 \$26,695
 Subsidiary: Buildings – Equip (Improvement)
 10-5-1620.20 - \$26,695

PUBLIC COMMENT (for discussion of non-agenda items)

ADJOURN